



JOB TITLE:	BRIDGE LIEUTENANT	DIVISION:	BRIDGE
REPORTS TO:	BRIDGE CAPTAIN	EEO CATEGORY:	04 – PROTECTIVE SERVICES
FLSA:	NON-EXEMPT	SAFETY-SENSITIVE:	YES
CLASSIFICATION:	NON-REPRESENTED	LOCATION:	SAN FRANCISCO

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

Position Summary

Under the general direction of the Bridge Captain, the Bridge Lieutenant is responsible for directing the daily operations and security activities of the Golden Gate Bridge and other District facilities. Responsibilities include infrastructure security, roadway and visitor safety, crisis intervention and suicide prevention, emergency roadway services, traffic management, parking enforcement, revenue collection, customer service, labor relations and training, and planning and management of special events and expressive activities on or about the Bridge.

Essential Responsibilities

- Assists in establishing rules, regulations, policies and procedures related to the Security and Roadway Services departments.
- Enforces established rules, regulations, policies, procedures, and safe work practices.
- Conducts investigations regarding personnel matters and initiates progressive discipline as required. May be called upon to represent the District during disciplinary and/or grievance hearings.
- Coordinates departmental safety programs and initiatives and conducts periodic departmental safety meetings and reviews.
- Patrols District property also providing assistance to the public; conducts routine security checks on all buildings, towers, and anchorages; may use bicycle or scooter to patrol Bridge sidewalks and surrounding areas; assists with directing traffic as needed.
- Directs Security and Roadway Services response to all events involving District security (emergency or otherwise) including District Bus and Ferry transit disturbances, accidents, attempted suicides, body retrievals, or other incidents as required (may involve climbing ladders or other Bridge Structures or hillsides). Coordinates the response of outside security and emergency responders as required.
- Directs the daily Bridge traffic lane configuration based on traffic patterns and daily conditions.
- Directs special lane diversions for maintenance work and advises Engineering Department staff regarding contract specifications when special diversions are necessary to complete contract work on the Bridge.
- Performs accident and incident investigations.

- Performs a variety of technical managerial duties including payroll and timekeeping, scheduling, data collection and analysis, report preparation and review, permit management, training management, and compliance related activities.
- In the absence of the Bridge Captain, may be called upon to assume Bridge Captain duties.
- In the absence of the Chief of Roadway Services, may be called upon to direct the activities of the Roadway Services Department.
- May be required to testify in legal proceedings on behalf of the District.
- Assists in organizing special events.
- Maintains professional working relationship with coworkers, the public, all outside agencies including law enforcement and the media.
- Performs other duties as assigned.
- Regular and reliable attendance and performance is required.

Required Knowledge, Skills and Abilities

Knowledge of:

- Applicable Memorandum of Understanding (MOU)
- Occupational health and safety rules and working practices applicable to this position.
- Theories, principles and practices of critical infrastructure security
- State and federal regulations pertaining to public agency security forces; and roadway and traffic management
- Principles and practices of the National Incident Management System (NIMS); and crisis intervention and suicide prevention
- Computerized management information systems and common business office technologies and software
- Common infrastructure security hardware and software systems including video surveillance, motion detection, and access control systems.

Ability to:

- Manage performance of staff and maintain motivation and satisfactory employee relations in a unionized labor environment
- Motivate high standards of professional conduct and appearance amongst workforce
- Effectively craft and articulate a strategic long term vision for the department
- Research, interpret and apply complex laws, regulations, and contract language
- Analyze and interpret complex technical documents, blueprints, diagrams and instructions
- Ability to develop and employ effective problem solving approaches that are sensitive to organizational, security, community, customer and employee concerns
- Take initiative and use sound independent judgment within established guidelines
- Communicate clearly and effectively both orally and in writing



- Collaborate effectively with various and diverse functional departments within the District and with a variety of outside stakeholders

Skilled in:

- Security and safety management theories, principles, and practices
- Basic business office technologies, including spreadsheet development and word processing
- Principled and effective negotiation with labor representatives, vendors and third party contractors
- Maintaining composure and professionalism during extended period of stressful operations
- Overseeing body recovery operations and psychological counseling practices of patrol officers and other employees engaged in suicide prevention activities.

Minimum Qualifications

Education and/or Experience:

- Must have a minimum of two (2) years of experience as a Bridge Sergeant with the Golden Gate Bridge Highway and Transportation District. Time spent in Acting Bridge Sergeant position may be considered.
- Minimum of four (4) years of experience in a supervisory position in any area of Bridge Operations.

Required License:

- Must possess and maintain a current, valid California driver's license and satisfactory driving record. No reckless driving and DUI infractions within the last 7 years. No more than 2 moving violations within the last 3 years. Operates District vehicles on a regular basis.
- Must possess or be able to obtain a Consumer Affairs BSIS Guard Card Registration and Firearms permit, teargas permit, baton permit, First Aid and CPR Certification and successfully complete the P.C. 832 Course during the probationary period (6 months). Must be able to obtain a Department of Justice "Dangerous Weapons Permit"

Physical Requirement:

Work outside in all weather conditions. Frequent lifting and manipulating up to 50 lbs. Stand for long periods of time. Bend, squat and stoop in tight work spaces. Ability to climb structures and ladders to access Bridge areas. Ability to safely ride a bicycle. Possess the physical abilities to perform the essential duties of the position. Ability to assist in rescue operations and apprehensions of suicides.

This position may have a potential for or actual exposure to lead. Pursuant to OSHA regulations, District employees are not exposed to lead at concentrations greater than 10 micrograms per cubic meter ($\mu\text{g}/\text{m}^3$) of air averaged over an 8-hour period.

**Mental Requirement:**

Ability to incorporate District policies and regulations in the course of carrying out routine duties. Ability to maintain composure and take appropriate action during sustained stressful situations and emergencies. Ability to make sound and accurate judgments regarding people, behaviors and situations. Ability to respond to any emergency (i.e. suicides, armed subjects, CHP back-up requests, traffic accidents, etc.).